



# THE CLASSICAL ACADEMY

## BOARD OF DIRECTORS MEETING

### (OPEN TO THE PUBLIC)

MONDAY, FEBRUARY 11, 2019, 6:00-8:40 P.M.

NORTH CAMPUS — SECONDARY LIBRARY CONFERENCE ROOM (TITAN ROOMS A AND B, 1<sup>ST</sup> FLOOR)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

## MINUTES

	Allocated Time/Start Time
I. <b>Call to Order (6:00)</b>	1 min (6:00) (6:00)
• The Chair (Mr. Moulton) called the meeting to order at 6:00 pm	
II. <b>Pledge of Allegiance/Mission/Roll Call</b>	2 min (6:01) (6:01)
• Roll call: (Mr. Bennett; Here (On the phone) // Mrs. Goin; Here // Dr. Jennings; Here// Ms. Littleton; Here // Mr. Moulton; Here // Mr. Rudder; Here // Mrs. Van Vleet; Here) A quorum was present.	
III. <b>Approval of Agenda</b>	2 min (6:03) (6:02)
• <b>Motion: Mr. Rudder moved to approve the agenda and was seconded</b>	
• Discussion: None	
• <b><u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)</u></b>	
IV. <b>Celebrate TCA (North Elementary Citizenship Committee)</b>	5 min (6:05) (6:03)
Action: (Harris)	
Motion: (Info)	
Rationale: to highlight accomplishments of TCA students, staff, and parents	
• This month, TCA celebrated the North Elementary Citizenship Committee	
• Parents and 6th grade students shared about their successful community outreach projects, which included:	
o Harvest of Love Food Drive	
o Service run	
o Recycling program	
o TCA Sparkle Day in May	
V. <b>Comments from the Audience</b> (Audience members have 5 minutes to address the Board)	5 min (6:10) (6:10)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)	
• There were no comments from the audience	
VI. <b>Announce Board of Director Candidates</b>	5 min (6:15) (6:10)
Action: (Moulton)	
Motion: (Vote) to approve not holding an election this year based upon having only two candidates to fill two open Board of Director seats	
• <b>Motion: Dr. Jennings moved to approve not holding an election this year based upon only having two candidates to fill two open Board of Director seats and was seconded</b>	
• Discussion:	
o As of 4:00 pm on Thursday, February 7, 2019, two Board Candidate packages (Dr. Andre and Mr. Hannan) were submitted to the Board Clerk	
o Since only two candidates have submitted packages for consideration for this year's election to fill two seats, the Board (in accordance with TCA's Bylaws and Election Policy) can vote to approve not holding and election and vote to appoint the two candidates	
• <b><u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)</u></b>	

Motion: (Vote) to approve appointing Mr. Hannan and Dr. Andre to the Board of Directors instead of having an election. They will assume their non-voting seats in April.

Rationale: to determine whether a TCA Board Election will take place this year and whether to appoint the only two Board Candidates to the Board

- **Motion: Ms. Littleton moved to approve appointing Dr. Andre and Mr. Hannan to the Board of Directors instead of having an election and was seconded**
- Discussion:
  - Both Dr. Andre and Mr. Hannan attended the board meeting
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

**VII. TCA Building Corp (Appointment of Directors) 5 min (6:20) (6:16)**

Action: (Moulton/Bender)

Motion: (Vote) to approve the list of nominated TCA Building Corp Directors

Rationale: for Board Members to approve the TCA Building Corp Directors

- **Motion: Mr. Rudder moved to approve the list of nominated TCA Building Corp Directors and was seconded**
- Discussion:
  - The list consisted of the following names: Mr. Chris Bender, Mrs. Catherine Mast, Mr. Jason Akridge, and Mr. Steve Sutherland
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

**VIII. Comments from the Board of Directors 5 min (6:25) (6:19)**

- Dr. Jennings reminded the Board of the Science Fair this Friday and he will be one of the judges

**IX. Board Development (Legislative Update) 10 min (6:30) (6:19)**

Action: (Miller)

Motion: (Info)

Rationale: to keep up to date with legislative actions that could affect charter schools and to reinforce good practices of effective school boards

- Brad Miller, TCA's Legal Counsel, gave an update on the comprehensive human sexuality bill, HB19-1032 currently being brought before the Colorado Legislature
- The current bill does not affect TCA, as we do not provide comprehensive human sexuality instruction
- TCA is carefully monitoring associated bill definitions and amendments to help ensure these kinds of matters at TCA remain in the domain of the home, as stated in our Core Values

**X. Conflict Resolution: Kindergarten Age Limit Wait List Requirement 5 min (6:40) (6:35)**

Action: (Sojourner)

Motion: (vote) to consider or not consider the kindergarten age limit conflict resolution

Rationale: to generally discuss kindergarten age limit as it relates to the TCA Wait List

- **Motion: Ms. Littleton moved to not consider the kindergarten age limit conflict resolution and was seconded**
- Discussion: The conflict resolution placed before the Board is asking the Board to change the policy regarding the kindergarten age cutoff date
  - Since 2013, TCA has had a no exception policy to the Kindergarten Age Limit cutoff date
  - Colorado statute, nor district policy dictate an age cutoff for Kindergarten, nor required Kindergarten
- **Vote: By a roll call vote of 6-1 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Nay // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

**XI. Executive Session 20 min (6:45) (6:50)**

Action: (Moulton)

Motion: (vote) to move into executive session pursuant to C.R.S. 24-6-402 (4)(h) Kindergarten Age Limit Conflict Resolution

Rationale: to discuss specific concerns relating to the kindergarten age limit conflict resolution

- Further action not required

**XII. Conflict Resolution Determination 5 min (7:05) (6:50)**

Action: (Moulton)

Motion: (vote) to uphold or overrule the administration's decision concerning the kindergarten age limit conflict resolution presented to the Board

Rationale: to determine the outcome of the conflict resolution

- Further action not required

**XIII. Report of the President & Cabinet Spotlights 15 min (7:10) (6:50)**

Action: (Sojourner)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academic Services, HR, and Advancement)

- Dr. Sojourner highlighted the following items from his report:
  - Advancement Report
    - Thanked the community for stepping up on year-end giving/matching efforts in December

- Full Day Kindergarten Funding
  - Discussed that the state legislature will more than likely approve funding for full day kindergarten
  - TCA plans to continue to offer only half day kindergarten, but, will continue to closely monitor resultant impacts
- Facilities Master Plan
  - Still working with the district to bundle the 2<sup>nd</sup> and 3<sup>rd</sup> issuances into one payment to help create one building project instead of two
- Working Session March 4, 2019
  - Time moved to 3:00 to 5:00 pm to not conflict with Dr. Mayfield's presentation to secondary parents

**XIV. Consent Agenda**

2 min (7:25) (7:16)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

- A. Finance (VanGambleare)
  - 1. December Financials
  - 2. Quarterly Financial Report (VanGambleare)
- B. CASB Conference Report
  - 1. Mrs. Van Vleet
- C. SAC Minutes
  - 1. Junior High; January 25, 2019
  - 2. East Elementary; February 4, 2019
  - 3. CSP/CP; February 5, 2019

○ **Motion: Mrs. Goin moved to file the Consent Agenda and was seconded**

○ Discussion: None

○ **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

**XV. Minutes: Jan 14, 2019**

3 min (7:27) (7:17)

Action: (Swanson)

Motion: (Vote) to approve the minutes for the Jan 14, 2019 Board Meeting

Rationale: to review and approve the minutes

- **Motion: Dr. Jennings moved to approve the minutes for the January 14, 2019 Board Meeting and was seconded**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

**XVI. Discussion Agenda Items**

**A. Items removed from Consent Agenda**

**B. Cabinet Level Reports**

**1. Facility Master Plan**

10 min (7:30) (7:18)

Action: (Tubb)

Motion: (Info)

Rationale: to review projected capital construction projects, capital renewal, and deferred maintenance

- Mr. Tubb discussed the following items with the Board:
  - Bond Money Issuance: discussions with D20 to try and combine remaining issuances so as to only have one more construction phase
  - Working with US Fish and Wildlife Service for permission to develop a portion of the Preble mouse habitat area at the North Campus
  - Preliminary talks with the City of Colorado Springs to exchange some TCA land west of the North Campus for a parcel of City land along Voyager Blvd
  - As our facilities age, we are entering a capital renewal phase, ensuring major repairs to our schools (roofs, athletic fields, boilers, etc.) are accomplished without major disruptions

**2. Curriculum Review/Text Review (Elementary)**

10 min (7:40) (7:35)

Action: (Jolly/Simpson)

Motion: (1<sup>st</sup> Read)

Rationale: to review changes to the elementary curriculum

- The Elementary grammar curriculum review recommendations were presented and discussed
  - Kindergarten through 3rd grade will continue with their current curriculum
  - 4th-6th will make a change to the Fix-It Grammar curriculum
  - The recommended curriculum items will be available for the TCA community to review from now until February 27th in each of the elementary offices
  - The Board will vote on the recommended curriculum changes during the March 11th board meeting

**3. March 4, 2019 Working Session**

5 min (7:50) (7:49)

Action: (Sojourner)

Motion: (vote) to change the date of the March 4 working session

Rationale: Due to conflicting events on March 4, discuss with the Board other possible dates for the Board Working Session

- **Motion: Ms. Littleton moved to have the time of the Board working Session be from 3:00 to 5:00 pm on Monday, March 4, 2019 and was seconded**
- Discussion:
  - To not conflict with Dr. Mayfield's presentation scheduled from 6:00 to 7:30 pm
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin: Yea // Dr. Jennings: Yea // Ms. Littleton: Yea // Mr. Moulton: Yea // Mr. Rudder: Yea // Mrs. Van Vleet: Yea)**

### C. Board Level Reports

#### 1. Board Budget

5 min (7:55) (7:51)

Action: (Goin)

Motion: (1<sup>st</sup> Read)

Rationale: to review the Board's budget for the 2019-2020 school year

- Mrs. Goin presented the Board budget for next year as a 1<sup>st</sup> read without any discussion

#### 3. Parent Representation and Engagement

30 min (8:00) (7:52)

Action: (Moulton)

Motion: Info

Rationale: Philosophical discussion to understand how the board can better represent and engage with our parent community

- The Board discussed ideas about how to better engage parents and ensure the Board is representing parent desires; Does the Board do a good job governing TCA as representatives of TCA parents?
- Items considered:
  - Increasing Board member's circle of influence by attending more parent meetings or events
  - Currently the Board receives information from a variety of sources (e.g., parent survey, SAC minutes, friends, etc.)
  - Other sources to investigate
    - What do other schools do to engage parents?
    - Other social media methods used to effectively communicate with parents
    - How can parents report to the Board anonymously?
  - How does the Board know it is living up to its responsibility to parents/staff?
    - Each month Dr. Sojourner reports to the Board on events happening at TCA through his President's report or through the topics listed on the Strategic Calendar
    - Results of Parent Survey
    - Results of Staff Survey
    - Results of Board of Directors Survey
    - Monitoring Report
    - Etc.

### D. Board Communication

5 min (8:30) (8:25)

Action: Secretary

Rationale: to develop and approve of communication update to community and to update the Board on e-mail traffic and distribution

- Elementary Grammar Curriculum
- Celebrate TCA
- Appointment of two new Board Directors
- Legislative Update (HB19-1032)

### E. Closing Comments from the Board

5 min (8:35) (8:30)

- There were no closing comments from the Board

### F. Future Board Agenda Items

1. Quarterly FAC Report. Mar, Info, Goin
2. Board Budget, Mar, Vote, Goin
3. Revenue Projection/Student Count Estimate next FY, Mar, Info, VanGambleare
4. Internal Financial Control Report, Mar, Info, VanGambleare
5. Curriculum Review/Text Review (Elementary), Mar, Vote, Jolly
6. Curriculum Review/Text Review (Secondary), Mar, 1<sup>st</sup> Read, Jolly/Galvin
7. Board Candidates Meet the Board and Community, Mar, Discussion, Moulton
8. President Bi-Annual Board Feedback, Mar, Executive Session, Moulton
9. Gift of time (Cottage School vs Traditional School)
10. Lobbyist ideas

- **Motion: Mr. Rudder moved to adjourn the meeting and was seconded**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

Rich Bennett  
TCA Board Secretary